

EAST TAIERI SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

School Directory

Ministry Number: 3733

Principal: Jennifer Horgan

School Address: 11 Cemetery Road, East Taieri, Mosgiel 9024

School Postal Address: 11 Cemetery Road, East Taieri, Mosgiel 9024

School Phone: 03 489 6737

School Email: etaieri@east-taieri.school.nz

Members of the Board of Trustees

Name	Position	How Position Gained	Term Expired/ Expires
Karen Hanna	Chair Person	Elected	May-22
Jennifer Horgan	Principal	ex Officio	
Hayley Rivett	Treasurer	Elected	May-22
Amanda Taia	Secretary	Elected	May-22
Sam Lind	Parent Rep	Elected	May-22
Andrew Hollands	Parent Rep	Elected	May-22
Janine Clague	Staff Rep	Elected	May-22

Accountant / Service Provider: Moore Markhams Otago

EAST TAIERI SCHOOL

Annual Report - For the year ended 31 December 2020

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East Taieri School

Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

KAREN HANNA

Full Name of Board Chairperson

Jennifer Anne Horgan

Full Name of Principal

[Signature]

Signature of Board Chairperson

[Signature]

Signature of Principal

25/5/21

Date:

25.5.21

Date:

East Taieri School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Revenue				
Government Grants	2	2,819,490	2,678,441	2,545,358
Locally Raised Funds	3	201,981	121,146	183,929
Interest income		1,263	2,800	2,430
		<u>3,022,734</u>	<u>2,802,387</u>	<u>2,731,717</u>
Expenses				
Locally Raised Funds	3	109,291	41,500	131,992
Learning Resources	4	2,025,333	1,978,732	1,808,545
Administration	5	92,237	103,337	94,687
Finance		1,817	-	1,250
Property	6	673,566	657,204	644,327
Depreciation	7	45,795	3,000	46,502
Loss on Disposal of Property, Plant and Equipment		-	-	987
		<u>2,948,039</u>	<u>2,783,773</u>	<u>2,728,290</u>
Net Surplus / (Deficit) for the year		74,695	18,614	3,427
Total Comprehensive Revenue and Expense for the Year		<u><u>74,695</u></u>	<u><u>18,614</u></u>	<u><u>3,427</u></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

East Taieri School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2020

	Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
Balance at 1 January		413,606	413,606	442,273
Total comprehensive revenue and expense for the year		74,695	18,614	3,427
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	-	4,766
Contribution - Board of Trustees Property Project		(17,391)	-	(36,860)
Adjustment to Accumulated surplus/(deficit) from adoption of PBE IFRS 9				
Equity at 31 December	22	470,910	432,220	413,606
Retained Earnings		470,910	432,220	413,606
Equity at 31 December		470,910	432,220	413,606

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

East Taieri School

Statement of Financial Position

As at 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	8	503,427	173,327	154,713
Accounts Receivable	9	131,964	106,299	106,299
GST Receivable		-	9,464	9,463
Prepayments		6,639	5,457	5,457
Inventories	10	29,621	26,930	26,930
Funds Due for Capital Works Projects		-	62,431	62,431
		671,651	383,908	365,293
Current Liabilities				
GST Payable		21,428	-	-
Accounts Payable	12	160,586	128,024	128,024
Revenue Received in Advance	13	2,367	2,255	2,255
Provision for Cyclical Maintenance	14	20,000	17,143	17,143
Finance Lease Liability - Current Portion	15	8,394	8,080	8,080
Funds held for Capital Works Projects	16	183,751	-	-
		396,526	155,502	155,502
Working Capital Surplus/(Deficit)		275,125	228,406	209,791
Non-current Assets				
Property, Plant and Equipment	11	232,152	233,777	233,777
Intangible Assets		-	-	-
		232,152	233,777	233,777
Non-current Liabilities				
Provision for Cyclical Maintenance	14	28,333	21,886	21,886
Finance Lease Liability	15	8,034	8,076	8,076
		36,367	29,962	29,962
Net Assets		470,910	432,220	413,606
Equity	22	470,910	432,220	413,606

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

East Taieri School

Statement of Cash Flows

For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		813,252	531,036	535,117
Locally Raised Funds		201,798	121,146	184,269
Goods and Services Tax (net)		30,891	-	17,588
Payments to Employees		(413,225)	(378,873)	(354,570)
Payments to Suppliers		(285,430)	(254,495)	(390,846)
Interest Paid		(1,226)	-	(1,250)
Interest Received		1,513	2,800	2,496
Net cash from/(to) Operating Activities		347,573	21,614	(7,197)
Cash flows from Investing Activities				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		-	-	(987)
Purchase of Property Plant & Equipment (and Intangibles)		(34,012)	(3,000)	(58,708)
Purchase of Investments		-	-	81,880
Net cash from/(to) Investing Activities		(34,012)	(3,000)	22,185
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	4,766
Finance Lease Payments		(9,886)	-	(10,801)
Funds Held for Capital Works Projects		45,039	-	(130,830)
Net cash from/(to) Financing Activities		35,153	-	(136,865)
Net increase/(decrease) in cash and cash equivalents		348,714	18,614	(121,877)
Cash and cash equivalents at the beginning of the year	8	154,713	154,713	276,590
Cash and cash equivalents at the end of the year	8	503,427	173,327	154,713

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

East Taieri School

Notes to the Financial Statements

For the year ended 31 December 2020

1. Statement of Accounting Policies

a) Reporting Entity

East Taieri School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition**Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

i) Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	5-100 years
Furniture and equipment	5-20 years
Leased assets held under a Finance Lease	3-4 years
Library resources	10 years

k) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

o) Revenue Received in Advance

Revenue received in advance relates to fees received from Student Income where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

p) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

q) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

r) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

s) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

t) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

u) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operational Grants	515,897	454,986	446,493
Teachers' Salaries Grants	1,679,978	1,650,000	1,507,804
Use of Land and Buildings Grants	504,931	497,405	497,405
Other MoE Grants	105,622	-	64,189
Other Government Grants	13,062	76,050	29,467
	2,819,490	2,678,441	2,545,358

Other MOE Grants total includes additional COVID-19 funding totalling \$8,792 for the year ended 31 December 2020.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Revenue			
Donations	95,374	76,646	56,021
Activities	59,808	-	79,474
Trading	43,949	41,700	45,673
Other Revenue	2,850	2,800	2,761
	201,981	121,146	183,929
Expenses			
Activities	68,851	-	89,679
Trading	40,440	41,500	38,651
Other Locally Raised Funds Expenditure	-	-	3,662
	109,291	41,500	131,992
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	92,690	79,646	51,937

4. Learning Resources

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Curricular	38,089	47,130	35,470
Information and Communication Technology	19,438	20,120	14,130
Library Resources	-	500	1,263
Employee Benefits - Salaries	1,955,481	1,896,982	1,742,933
Staff Development	12,325	14,000	14,749
	2,025,333	1,978,732	1,808,545

5. Administration

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Audit Fee	3,350	6,300	3,250
Board of Trustees Fees	4,195	-	3,770
Board of Trustees Expenses	-	-	1,030
Communication	1,159	1,700	1,714
Consumables	13,813	9,450	11,901
Operating Lease	1,670	13,400	5,864
Other	6,562	13,295	12,045
Employee Benefits - Salaries	54,466	53,992	48,134
Insurance	4,472	5,200	4,193
Service Providers, Contractors and Consultancy	2,550	-	2,786
	92,237	103,337	94,687

6. Property

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Caretaking and Cleaning Consumables	13,951	12,050	10,568
Cyclical Maintenance Provision	9,304	8,000	1,879
Grounds	12,738	13,320	13,684
Heat, Light and Water	18,077	19,950	19,489
Rates	10,254	11,500	8,580
Repairs and Maintenance	22,202	16,180	19,674
Use of Land and Buildings	504,931	497,405	497,405
Security	2,557	900	1,741
Employee Benefits - Salaries	79,552	77,899	71,307
	673,566	657,204	644,327

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Building Improvements - Crown	2,479	-	3,197
Furniture and Equipment	29,030	-	28,687
Leased Assets	10,134	-	10,282
Library Resources	4,152	3,000	4,336
	45,795	3,000	46,502

8. Cash and Cash Equivalents

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Bank Current Account	255,133	36,477	17,863
Bank Call Account	162,865	52,810	52,810
Short-term Bank Deposits	85,429	84,040	84,040
	<u>503,427</u>	<u>173,327</u>	<u>154,713</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$503,427 Cash and Cash Equivalents, \$183,752 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2021 on Crown owned school buildings under the School's Five Year Property Plan.

9. Accounts Receivable

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Receivables	1,027	732	732
Interest Receivable	93	343	343
Teacher Salaries Grant Receivable	130,844	105,224	105,224
	<u>131,964</u>	<u>106,299</u>	<u>106,299</u>
Receivables from Exchange Transactions	1,120	1,075	1,075
Receivables from Non-Exchange Transactions	130,844	105,224	105,224
	<u>131,964</u>	<u>106,299</u>	<u>106,299</u>

10. Inventories

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Stationery	1,137	974	974
School Uniforms	28,484	25,956	25,956
	<u>29,621</u>	<u>26,930</u>	<u>26,930</u>

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020	\$	\$	\$	\$	\$	\$
Building Improvements	80,783	-	-	-	(2,479)	78,304
Furniture and Equipment	118,889	30,632	-	-	(29,030)	120,491
Leased Assets	15,811	10,158	-	-	(10,134)	15,835
Library Resources	18,294	3,380	-	-	(4,152)	17,522
Balance at 31 December 2020	233,777	44,170	-	-	(45,795)	232,152

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2020	\$	\$	\$
Building Improvements	159,579	(81,275)	78,304
Furniture and Equipment	502,783	(382,292)	120,491
Leased Assets	77,307	(61,472)	15,835
Library Resources	164,250	(146,728)	17,522
Balance at 31 December 2020	903,919	(671,767)	232,152

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019	\$	\$	\$	\$	\$	\$
Building Improvements	80,094	3,886	-	-	(3,197)	80,783
Furniture and Equipment	91,638	56,926	(988)	-	(28,687)	118,889
Leased Assets	14,226	11,867	-	-	(10,282)	15,811
Library Resources	20,043	2,587	-	-	(4,336)	18,294
Balance at 31 December 2019	206,001	75,266	(988)	-	(46,502)	233,777

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2019	\$	\$	\$
Building Improvements	159,579	(78,796)	80,783
Furniture and Equipment	472,151	(353,262)	118,889
Leased Assets	67,149	(51,338)	15,811
Library Resources	161,230	(142,936)	18,294
Balance at 31 December 2019	860,109	(626,332)	233,777

12. Accounts Payable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operating Creditors	25,323	14,727	14,727
Accruals	4,420	4,370	4,370
Capital Accruals for PPE items	-	3,703	3,703
Employee Entitlements - Salaries	130,843	105,224	105,224
	160,586	128,024	128,024
 Payables for Exchange Transactions	 160,586	 128,024	 128,024
	160,586	128,024	128,024

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Other	2,367	2,255	2,255
	2,367	2,255	2,255

14. Provision for Cyclical Maintenance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Provision at the Start of the Year	39,029	39,029	37,150
Increase/ (decrease) to the Provision During the Year	9,304	-	1,879
Provision at the End of the Year	48,333	39,029	39,029
 Cyclical Maintenance - Current	 20,000	 17,143	 17,143
Cyclical Maintenance - Term	28,333	21,886	21,886
	48,333	39,029	39,029

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
No Later than One Year	9,664		9,452
Later than One Year and no Later than Five Years	8,572		8,876
	<u>18,236</u>	-	<u>18,328</u>

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
SIP 3, 6, 10, LSC, New entrants and staffroom	<i>in progress</i>	-	203,099	(22,542)	-	180,557
SIP 5, Carpet Autex Joinery Toilet upgrade	<i>in progress</i>	-	58,767	(55,573)	-	3,194
ILE Project - Senior Rooms	<i>completed</i>	(58,081)	58,081	-	-	-
R7/8 Door Opening	<i>completed</i>	(4,350)	29,590	(42,631)	17,391	-
Switchboard Upgrade	<i>completed</i>	-	9,800	(9,800)	-	-
Totals		<u>(62,431)</u>	<u>359,337</u>	<u>(130,546)</u>	<u>17,391</u>	<u>183,751</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	183,751
	<u>183,751</u>

	2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
Special Needs Decking	<i>completed</i>	(3,722)	-	3,722	-	-
Classroom Opening	<i>completed</i>	(3,886)	-	-	3,886	-
ILE Project - Senior Rooms	<i>in progress</i>	76,008	-	(170,949)	36,860	(58,081)
R7/8 Door Opening	<i>in progress</i>	-	-	(4,350)	-	(4,350)
Totals		<u>68,400</u>	<u>-</u>	<u>(171,577)</u>	<u>40,746</u>	<u>(62,431)</u>

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2020 Actual \$	2019 Actual \$
<i>Board Members</i>		
Remuneration	4,195	3,770
Full-time equivalent members	0.06	0.10
<i>Leadership Team</i>		
Remuneration	447,528	439,383
Full-time equivalent members	4.00	4.00
Total key management personnel remuneration	451,723	443,153
Total full-time equivalent personnel	4.06	4.10

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150 - 160	140-150
Benefits and Other Emoluments	4 - 5	3 - 4

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
110 - 120	-	-
100 - 110	2	1
	2	1

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	-	-
Number of People	-	-

20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

21. Commitments

(a) Capital Commitments

As at 31 December 2020 the Board has entered into contract agreements for capital works as follows:

- (a) \$203,099 contract for SIP: 3, 6, 10, LSC, New Entrants and Staffroom to be completed in 2021, which will be fully funded by the Ministry of Education. \$203,099 has been received of which \$22,542 has been spent on the project to date; and
- (b) \$97,000 contract for SIP; 5, Carpet Autex, Joinery and Toilte Upgrade as agent for the Ministry of Education. This project is fully funded by the Ministry and \$58,767 has been received of which \$55,573 has been spent on the project to balance date. This project has been approved by the Ministry.

(Capital commitments at 31 December 2019: \$291,114)

(b) Operating Commitments

As at 31 December 2020 the Board has not entered into any contracts.

22. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and Cash Equivalents	503,427	173,327	154,713
Receivables	131,964	106,299	106,299
Total Financial assets measured at amortised cost	635,391	279,626	261,012

Financial liabilities measured at amortised cost

Payables	160,586	128,024	128,024
Finance Leases	16,428	16,156	16,156
Total Financial Liabilities Measured at Amortised Cost	177,014	144,180	144,180

24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.